

Oyster River Cooperative School District
REGULAR MEETING

June 16, 2021 **Oyster River High School Auditorium** **7:00 PM**

o. CALL TO ORDER 7:00 PM

I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING

Ia. PUBLIC HEARING: ESSER III Grant Funding

- o Motion to authorize the superintendent to sign the ESSER III Funding Grant.

II. APPROVAL OF AGENDA

III. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)

IV. APPROVAL OF MINUTES

- Motion to approve 6/2/21 Regular Meeting Minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

- A. District**
- B. Board**

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

- Sabbatical Presentation – Jon Bromley

B Superintendent’s Report

- High School Principal Nomination
 - o Motion to approve the Superintendent’s nomination for high school principal.
- Heat Days
- RTK Request
- Dress Code Update

C. Business Administrator

D. Student Representative Report

E. Finance Committee Report

F. Other: Report out from MW Kindergarten Teacher Remote experience and perspective.

VII. UNANIMOUS CONSENT AGENDA *{Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}*

- Motion to authorize the Superintendent to offer contracts to qualified teachers and staff during the summer months.
- Motion to approve teacher nominations for the 2021-2022 School year.

VIII. DISCUSSION & ACTION ITEMS

- Motion to approve list of policies for first read: FF & R – Naming of Facilities & Procedure, GBGA – Staff Health, GCF – Professional Staff Hiring.

IX. SCHOOL BOARD COMMITTEE UPDATES

X. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)

XI. CLOSING ACTIONS

- A. Future meeting dates:**
 - June 30, 2021 Manifest Review – SAU Office
 - July 7, 2021 Manifest Review – SAU Office
 - July 21, 2021 Regular Meeting – ORHS Auditorium

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}

NON-MEETING SESSION: RSA 91-A2 I {If needed}

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

Public wishing to attend our regular meetings need to arrive between 6:30 and 7:00 as everyone will need to participate in a health screening to enter the auditorium. The doors will be locked at 7 p.m.

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with additional meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|---------------------------|----------------------------|
| • Michael Williams, Chair | Term on Board: 2020 - 2023 |
| • Denise Day, Vice-Chair | Term on Board: 2020 - 2023 |
| • Brian Cisneros | Term on Board: 2021 –2024 |
| • Thomas Newkirk | Term on Board: 2019 - 2022 |
| • Allan Howland | Term on Board: 2021 - 2022 |
| • Daniel Klein | Term on Board: 2021 - 2024 |
| • Yusi Turell | Term on Board: 2021 - 2024 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.



Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

TO: Superintendents/Charter School Administrators

FROM: Susan K. Murphy

DATE: May 24, 2021

SUBJECT: Elementary and Secondary School Emergency Relief III (ESSER III) Fund Program Assurances

Attached are the New Hampshire Department of Education (NHDOE) Program Assurances for the Elementary and Secondary School Emergency Relief III (ESSER III) Funds grant. Today, the grant funds have been made available to all New Hampshire Local Education Agencies (LEAs), which include School Districts and public Charter Schools, who may apply to the NHDOE for an ESSER III Fund grant.

As the Superintendent/Charter School Administrator, you must carefully review and sign the attached Program Assurances as part of the ESSER III Fund grant application process. These Program Assurances must be signed and uploaded to the *District Page* of the online Grants Management System (GMS) before an application for ESSER III Funds can be approved.

Please remember that these Program Assurances are reviewed and signed by you, the Superintendent/Charter School Administrator as indicating your agreement to fully comply with the laws and regulations specific to the ESSER III Fund grant. The attached Program Assurances are not all-inclusive as to the entire scope of requirements for the LEA. Superintendents/Charter School Administrators are responsible for understanding all requirements of the ESSER III Fund grant.

The Process:

Please read each step carefully:

1. The Superintendent/Charter School Administrator carefully reviews the Program Assurances for the ESSER III Fund grant program and consults with the LEA School Board/Charter School Board of Trustees about the content and obligations related to the Program Assurances.
2. The Superintendent/Charter School Administrator signs and dates the signature block on the last page of the Program Assurances.
3. The Program Assurances (this entire document) must then be scanned and uploaded to the District Page of the NHDOE online GMS.

Please note that the Program Assurances apply to the entire period of performance of the ESSER III Fund grant, which may include multiple State and LEA fiscal years. The requirements of the annual NHDOE General Assurances, Requirements and Definitions for Participation in Federal Programs document also apply to the ESSER III Fund grant program.

Should you have any questions or need additional information, please send an email to Susan.K.Murphy@doe.nh.gov.

New Hampshire Department of Education

ELEMENTARY AND SECONDARY SCHOOL EMERGENCY III (ESSER III) FUND GRANT PROGRAM ASSURANCES

Subrecipients must submit a signed copy of these Program Assurances to the New Hampshire Department of Education (NHDOE) **prior** to receiving funds for grants awarded under the Elementary and Secondary School Emergency Relief III (ESSER III) Fund as authorized by Public Law 117-2, known as the American Rescue Plan (ARP) Act of 2021. By signing these ESSER III Fund Program Assurances, the subrecipient assures that it will accept and administer the funds in accordance with all applicable Federal and State statutes and regulations.

The subrecipient hereby assures the New Hampshire Department of Education that it will:

1. Comply with the requirement that ESSER III funds will be used only for activities allowable under section 2001(e) of the ARP Act. Any activity that is an allowable use of Elementary and Secondary School Emergency Relief (ESSER I) funds by an LEA under section 18003(d) of the Coronavirus Aid, Recovery and Economic Security (CARES) Act or ESSER II funds by an LEA under section 313(d) of the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act is also an allowable use of ESSER III funds by an LEA under section 2001(d) of American Rescue Plan (ARP) Act. The US Department of Education does not consider the following to be an allowable use of ESSER I, ESSER II or ESSER III funds: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the LEA, or 2) expenditures related to state or local teacher or faculty unions or associations.
2. Comply with the requirement that that the subrecipient will reserve not less than 20 percent of its total ESSER III allocation to address learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool program, extended school year programs, or other evidenced-based interventions, and ensure that such interventions respond to student's academic, social, and emotional needs and address the disproportionate impact of COVID-19 on student subgroups (each major racial and ethnic group, children from low-income families, children with disabilities, English learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care).
3. Comply with the requirement that the subrecipient either: (a) within 30 days of receipt of the ESSER III funds, will develop and make publicly available of the subrecipient's website a plan for the safe return of in-person instruction and continuity of services as required in section 2001(i)(1) of the ARP., or (b) developed and made publicly available on the subrecipient's website such a plan that meets the statutory requirement before enactment of the ARP. The subrecipient ensures that, as required in section 2001(i)(2) of the ARP, before making the plan publicly available, the subrecipient sought public comment on the plan and took such comments into account in the development of the plan.
4. Comply with all reporting requirements at such time and such manner and containing such information as the Secretary may reasonably require, including on matters such as:

- Data on each school's mode of instruction (remote, hybrid, in-person) and conditions;
 - Subrecipient's uses of funds to meet students' social, emotional, and academic needs, including through summer enrichment programming and other evidence based interventions, and how they advance equity for underserved students;
 - Subrecipient's use of funds to sustain and support access to early childhood education programs;
 - Impacts and outcomes (disaggregated by student subgroup) through use of ESSER III funding (e.g., quantitative and qualitative results of ESSER III funding, including on personnel, student learning, and budgeting at the school and district level);
 - Student data (disaggregated by student subgroup) related to how the COVID-19 pandemic has affected instruction and learning;
 - Requirements under the Federal Financial Accountability Transparency ACT (FFATA); and
 - Additional reporting requirement as may be necessary to ensure accountability and transparency of ESSER III funds.
5. Comply with the requirement that, to the extent applicable, the subrecipient will include in its application for ESSER III funds a description of how it will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a). The description must include information on the steps the subrecipient proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.
 6. Comply with the requirement that the subrecipient will adhere to the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Guidance in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.
 7. Have the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project(s) described in this application.
 8. Comply with the requirement that records pertaining to the ESSER III award under 2 CFR 200.334 and 34 CFR 76.730, including financial records related to use of grant funds, will be retained separately from other grant funds, including funds than a subrecipient receives under the CARES Act, the ARP Act and the ARP Act.
 9. Comply with the requirement to cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the State of New Hampshire and its agencies; (ii) the US Department of Education and/or its Inspector General or the Comptroller General of the United States; or (iii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority; and will establish a proper accounting system in accordance with generally accepted accounting

standards or NHDOE directives. Comply with the requirement to make reports available to the NHDOE and to the US Department of Education Secretary as may be needed for the NHDOE and the Secretary to perform their duties under this program, and maintain records (as required in GEPA Section 443).

10. Not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
11. Comply with the requirements of the NHDOE with regard to the drafting, review and approval of construction plans and specifications.
12. Provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms to the approved plans and specifications and will furnish progressive reports and such other information as may be required by the Federal assistance awarding agency or NHDOE.
13. Initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
14. Establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. Additionally, comply with the requirement that none of the funds expended under this program will be used to acquire equipment if such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees.
15. Comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
16. Comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of

1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

18. Comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
19. Comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
20. Comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333) regarding labor standards for Federally assisted construction sub-agreements.
21. Comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
22. Comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
23. Comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
24. Assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
25. Comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance, if applicable.

26. Comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance, if applicable.
27. Cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
28. Comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program. This program will be administered in accordance with applicable statutes, regulations, program plans, and applications.
29. Comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.
30. Comply with the requirements adopted by the US Department of Education in the Code of Federal Regulations at 2 CFR 175 and incorporates those requirements into this grant through this condition. The grant condition specified in 2 CFR 175.15(b) is incorporated into this grant with the following changes.

Paragraphs a.2.ii.B and b.2. ii. are revised to read as follows:

"a.2.ii.B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 34 CFR part 85."

"b.2. ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 34 CFR part 85."

Under this condition, the Secretary may terminate this grant without penalty for any violation of these provisions by the grantee, its employees, or its subrecipients.

31. Comply with the requirement that any facilities constructed under this program will be consistent with overall State construction plans and standards and with the requirements of Section 504 of the Rehabilitation Act of 1973 in order to ensure that the facilities are accessible to and usable by individuals with disabilities.
32. Comply with the requirement that subrecipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email when driving. Subrecipients must comply with these conditions under Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009.

33. Comply with the requirements that when issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, subrecipients shall clearly state:

- 1) The percentage of the total costs of the program or project which will be financed with Federal money;
- 2) The dollar amount of Federal funds for the project or program; and
- 3) The percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

Subrecipients must comply with these conditions under Division B, Title V, Section 505 of Public Law 115-245, Consolidated Appropriations Act, 2019.

34. Comply with applicable Uniform Guidance requirements, as well as the Department's regulations regarding construction at 34 CFR 75.605.

By signing this document, I attest I have read and understand the obligations of all the assurance statements above (1 through 34) for the ESSER III Fund grant and will ensure that the LEA named below complies with the assurances. I further attest that I have provided a copy of these ESSER III Fund grant assurances to the LEA School Board/Charter School Board of Trustees and have consulted with them, including explaining the obligations of the LEA described by these assurances. I will ensure that the LEA/Charter School electronically attaches this signed document in the online Grants Management System – ARP-ESSER III page and that a copy will be kept on file at the LEA.

LEA Name: _____

Signature of Superintendent/Charter School Administrator: _____

Date: _____

General Education Provisions Act (GEPA) Section 427 and 442 Requirements

SAU Number: _____

LEA Name: _____

Contact Information for the person responsible for fulfilling GEPA requirements.

Name: _____

Phone Number: _____

E-mail Address: _____

Superintendent/Charter School Administrator Signature: _____

GEPA 427 General Educational Provisions Act Requirement

1. Section 427 of GEPA (20 U.S.C. 1228a), which is incorporated into the ARP Act requires the subrecipient to provide in its application for ESSER funds a description of the steps it proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.

Given the implementation to remote instruction and support, please describe how the subrecipient has supported, and how it will continue to support, students with IEP's whether through remote support, in-person support or have not provided supports and services from student IEP's.

GEPA 442 General Educational Provision Act Requirements

1. Section 442 of GEPA requires subrecipients to provide opportunities for the participation in, planning for, and operation of each program supported by ARP Act funds, by teachers, parents, and other interested agencies, organizations, and individuals.

Please describe how such participation opportunities will be provided.

2. Section 442 of GEPA requires that subrecipient applications, evaluations, plans, or reports related to each program will be made available to parents and the public.

Please describe how such information will be made available to parents and the public.

ESSER Grants

ESSER I Funds Expenses		\$39,496.13	
Hotspot Service-20 \$400/month/10 months		\$3,470.13	
3 Aruba Wireless Access Points	Omanda Technologies	\$3,116.00	
Subscription to SmartMusic	MakeMusic	\$7,160.00	
2Revolutions		\$17,750.00	
Nearpod Software		\$8,000.00	
Allocation Total	Total	\$39,496.13	Closed

ESSER II Funds- Expend by 9/2023 (Public Hearing 4-7-2021)		\$134,520.08	
Additional Counseling Position-MS	2021-22	\$82,000.00	
Summer Wages for Remedial Work			
Hope & Resilience Training		\$35,290.00	
Adaptable Furniture for HS		\$17,230.00	
	Total	\$134,520.00	

Esser III Funds- expend by 9/2024 (Public Hearing 6-16-2021)	Estimate-\$313,432		
Additional Counseling Position-MS	2022-23	\$85,000.00	
20% for learning loss	\$62,686	\$94,000.00	
Additional Reading Interventionist for HS		\$40,000	
Additional Tutor for MS		\$40,000	
Reach scholarships		\$6,000	
MS Summer Math Boot Camp		\$2,000	
MTSS Program		\$6,000	
Adapatable Furniture for HS		\$134,432.00	
	Total	\$313,432.00	

SPSRF-Supplemental Public School Response Fund \$200/student (Public Hearing 11-18-2020)

Technology	\$76,065.00
PPE/Signage/Plastic Shields/Air Purifiers	\$102,752.00
I Wave Air Purifiers	\$49,195.00
Tents	\$28,089.00
Furniture	\$178,610.00
	Total \$434,711.00

**Oyster River Cooperative School District
REGULAR MEETING MINUTES**

June 2, 2021

DRAFT

SCHOOL BOARD PRESENT: Michael Williams, Al Howland, Brian Cisneros, Yusi Turell, Dan Klein, Tom Newkirk, Denise Day. **STUDENT REPRESENTATIVE:** Absent

ADMINISTRATORS PRESENT: Jim Morse, Suzanne Filippone, David Goldsmith, Misty Lowe, Todd Allen

STAFF PRESENT: Catherine Plourde arrived at 7:48pm

GUEST PRESENT:

CALLED TO ORDER at 7:00pm by Michael Williams.

I. APPROVAL OF AGENDA

Denise Day moved to approve the agenda as written, 2nd by Brian Cisneros. Motion passed 7-0.

A. PUBLIC COMMENTS

Daniel Day of Durham addressed the Board regarding the removal of a memorial for Don Lafferty at the high school and expressed his concern that the District is not continuing memorials in perpetuity. Daniel also questioned the priorities of the district citing the installation of a professionally made graphic at the high school and the incentivizing of teacher retirement.

B. APPROVAL OF MINUTES

Tom Newkirk had a correction to page 5 of the May 12, 2021 Workshop Minutes. The correction should read as follows, "Tom Newkirk: Tom agreed that schools should look into the matter." Tom stated he was not trying to make a judgement regarding the complaint or whether the actions taken were satisfactory.

Denise Day moved to approve the May 12, 2021 Workshop Minutes, 2nd by Dan Klein.

Yusi Turell had corrections to name misspellings. Page one: Scott Schaier. Page two: Jill Piparo. Page four: Brooke Keeler. Correction on page two: instead of reading "Board members and community members" the line should read "Board members, teachers, students, and administrators"

Vote on motion to approve May 12, 2021 Workshop Minutes with corrections passed 7-0.

Denise Day moved to approve May 19, 2021 Regular Meeting Minutes, 2nd by Tom Newkirk. Motion passed 7-0.

Michael Williams disclosed that the Non-Public Meeting Minutes from May 19, 2021 have been sealed by vote of the Board.

II. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

Suzanne Filippone announced the unified volleyball team has won the state championships and congratulated them on their victory. Suzanne also encouraged others to look at the website for upcoming end of year events, including senior day. Suzanne thanked David Goldsmith, Misty Lowe, and Jay Richard for their assistance with the senior walk at the elementary and middle schools. Suzanne also publicly recognized Heather Machanoff for being NH Counselor of the Year.

B. Board

Denise Day commended the writers that contributed to Mouth of The River, especially the articles regarding Todd Allen and Dr. Morse, and the art teachers

Michael Williams expressed his appreciation for the work that went into the Diversity, Visibility, and Standing Together in Oyster River Forum on May 25th. The event was well-attended, interesting, and eye-opening, and should now be online to watch for those unable to attend. Michael also commended Rachel Gasowski of Durham Parks and Recreation, Scout Troop 154, Durham Police and Fire, amongst others, for coordinating Monday's Memorial Day observance in Durham.

III. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Reports(s): None

B. Superintendent's ReportEddie Award Winners

Dr. Morse recognized six staff members in the district that were awarded Eddie's: Felicia Sperry, Psychologist of the Year; Heather Machanoff, NH Counselor of the Year; Valerie Wolfson, Social Studies Teacher of the Year; Joshua Olstad, Technology Director of the Year; Tim Kenaley, NH Food Manager of the Year, and Joan Landry, NH Employee of the Year by the School Nutrition Association. Dr. Morse stated it is an incredible list of accomplishment for the staff and great representation of the school district.

Email from Dr. Rob Leveillee

Dr. Morse read an email from Dr. Rob Leveillee, expressing their appreciation for Todd Allen and his work and support in the COVID-19 inoculation efforts in Strafford County.

High School Principal Search

Dr. Morse stated that four candidates have been interviewed for the open position of high school principal. He went on to state that the interview committee consisted of 21 individuals including two school Board members, a parent representative from each community, students from the high school, and teachers and administrators. Dr. Morse stated there are two finalists that will be meeting and touring the schools, and the search is on track for a final candidate to be nominated at the next Board meeting.

Middle School Plaque

Dr. Morse presented a draft of a plaque that will be installed in the new middle school dedicated to the community members who worked to get the school passed and built.

High School Robotics Presentation

Michael Hawley, a district parent, and the volunteer robotics coach approached the podium to discuss the robotics team and their accomplishments. Michael discussed the STEM enrichment provided by robotics, as well as FIRST high school level robotics that the team was able to participate in. Michael also brought forth the desire to turn Robotics into a club, which could potentially expand membership and open up a wider variety of funding. Michael then introduced a handful of students that participated in the Robotics club and their involvement.

C. Business Administrator: None

D. Student Representative Report: None

Suzanne Filippone stated elections for a new Student Representative will be held at the high school on Wednesday, June 9, 2021.

E. Finance Committee Report: None

F. Other: None

IV. UNANIMOUS CONSENT AGENDA

Michael Williams moved to approve the entire Unanimous Consent Agenda, for motion to approve teacher nominations for the 2021-2022 School year. Motion to approve ORHS one-year Leave of Absence for the 2021-22 school year. Motion to approve list of policies for second read/adoption: DN- Booster Clubs, DIA – Fund Balance, 2nd by Brian Cisneros. Motion passed 7-0.

Dr. Morse stated that the two nominees are extraordinary nominees that are both residents of the district. John was Counselor of the Year in 2018, and Lisa has library experience in Portsmouth as well Durham.

V. DISCUSSION & ACTION ITEMS

School Board 2021-2022 Master Schedule Meeting Dates – Draft

Michael Williams brought to the attention of the Board the summer meeting dates and wanted to be sure members knew it was a draft and further questions could be directed to Dr. Morse.

Confirm proposed July/August Meeting Dates: July 21 and August 4, August 18.

Discussion on the May 25, 2021 Diversity, Visibility, and Standing Together in Oyster River Forum.

Dr. Morse stated the event was wonderful and inspiring, and the keynote speaker Professor Chiu and the panelists were inspiring. Dr. Morse thanked the 130 attendees for their thoughtful and inspiring questions.

Yusi Turell expressed her joy in the number of people that joined to learn about Asian-American history.

Denise Day stated it was fantastic and expressed her appreciation for everyone sharing their experiences and stories.

Tom Newkirk commended Yusi for setting the tone of the forum from the beginning and creating an event that really accomplished the goal it set out to accomplish.

Al Howland cited a slide in the PowerPoint and recognized how it tied into the wider argument of divisive topics in schools and the importance of teaching the diversity of our country.

Yusi Turell stated she hopes the forum will help to ensure there is not a division within our community.

Michael Williams expressed appreciation to the panelists for sharing their personal, raw, and courageous stories.

Framework for Fall 2021 School Opening

Dr. Morse stated he is trying to implement some of the changes proposed by the Communications Committee and project out to the community what the plan is. Dr. Morse continued by stating that the plan is not designed to be static and changes are happening weekly, and the plan will be adjusted continuously until August according to the guidance of the CDC and DHHS.

Tom Newkirk moved to endorse the Fall 2021 School Opening framework as presented, 2nd by Dan Klein. Motion approved with a vote of 7-0.

VI. SCHOOL BOARD COMMITTEE UPDATES

Manifest Reviewed and Approved by Manifest Committee:

Denise Day and Tom Newkirk reviewed the manifest.

Payroll Manifest #25 - \$1,389,190.02

Vendor Manifest #26 - \$954,768.05

Brian Cisneros stated the middle school is ready for a tour to be scheduled, the last day of school is June 18 at 2pm and the school Board is invited, as are some community members.

Dr. Morse stated the 3rd and 4th floor are all drywalled and 4th floor is painted, hopefully the skylights will be in by the tour.

VII. PUBLIC COMMENTS: None

Michael Williams informed the Board that the suggested Board Workshop on June 16th would not happen until the fall.

VIII. CLOSING ACTIONS

- A.** Future Meeting Dates: June 16, 2021 Regular Meeting – 7:00 PM – ORHS Auditorium
July 21, 2021 Regular Meeting – ORHS Auditorium

- IX. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}**
NON-MEETING SESSION: RSA 91-A2 I {If Needed}

X. ADJOURNMENT

Brian Cisneros moved to adjourn at 8:31 PM, 2nd by Al Howland. Motion passed 7-0.

Respectfully Submitted,
Alexa Fusilier
Recording Secretary

ORHS Sabbatical Project 2020-2021 - Review

Capstone Program Model Development
Jonathan M. Bromley

A word of
thanks...

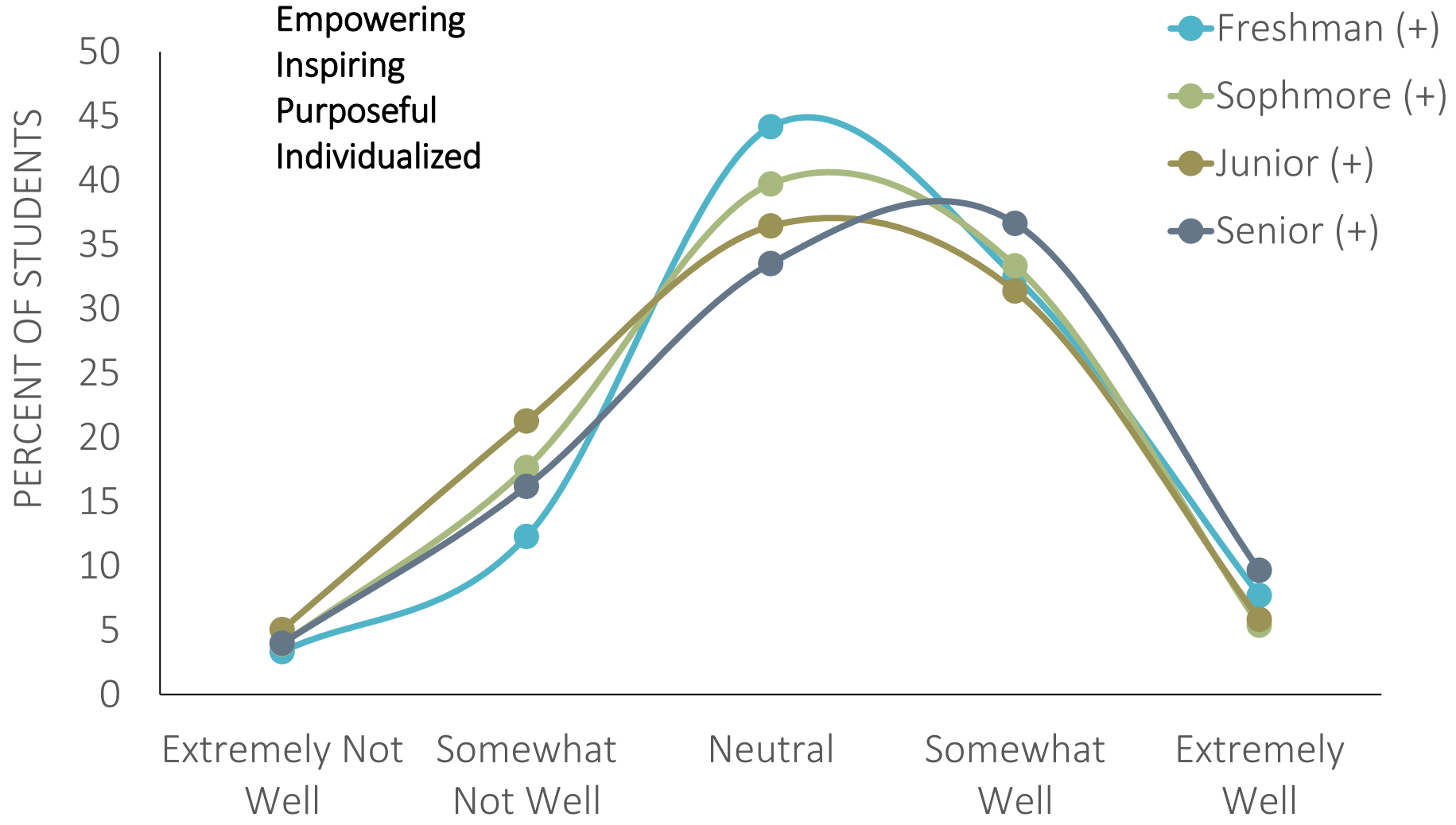
I am grateful for...

1. The opportunity to provide an update on my sabbatical work from this year.
2. This entire sabbatical experience, starting with the sabbatical concept, the committee and leadership.
3. The Bromley Sabbatical Team
4. My colleagues throughout the high school

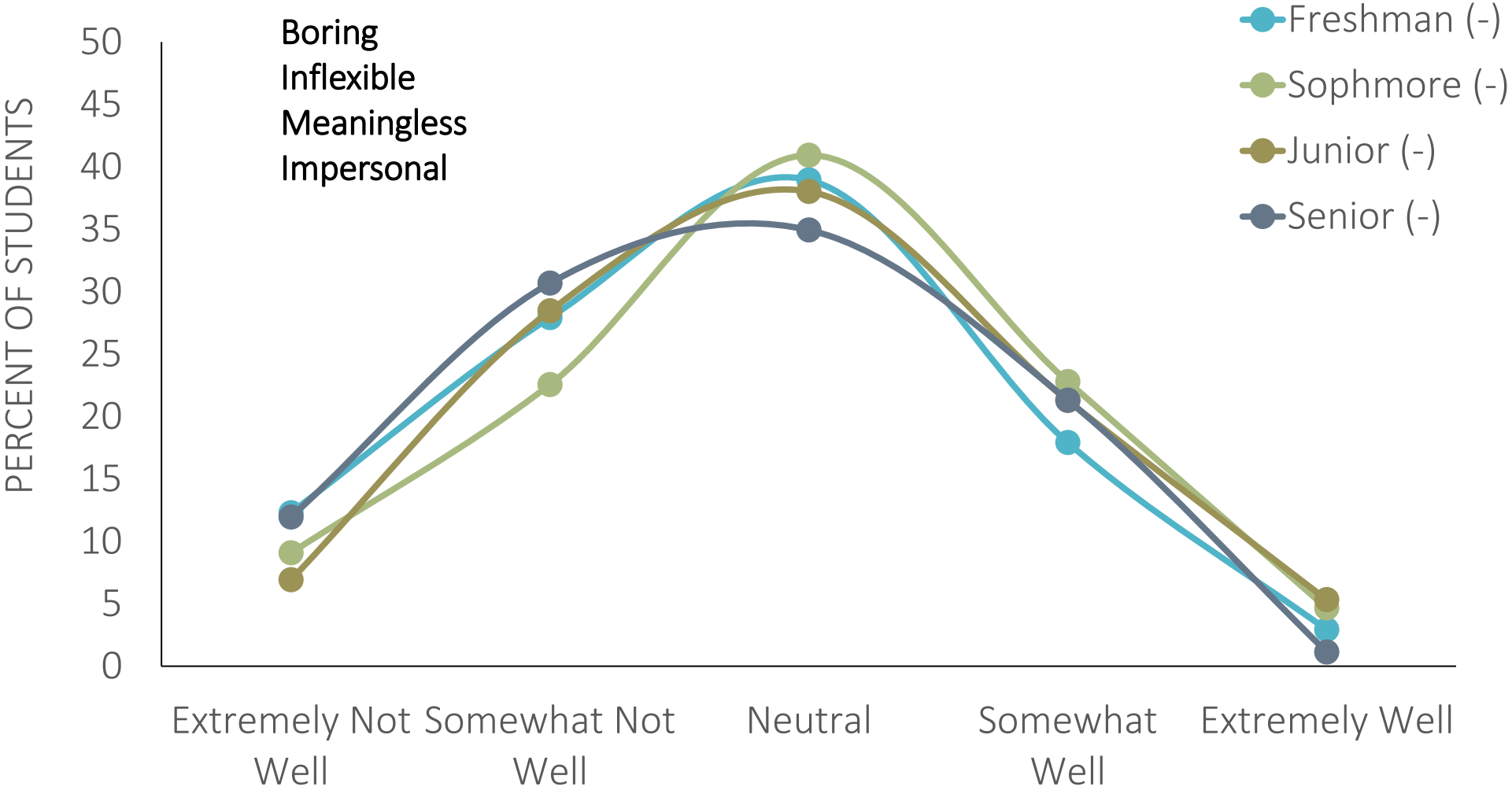
Lessons learned...

1. **Language matters:** Capstone, Student-centered, Experience, Empowerment, Competency-Based Education (CBE), Vision of a Graduate (VoG)
2. **Integration matters:** Instructional coherence, NEASC, CASEL
3. **Data matters:** ORHS Experience Data*
4. **Process and Collaboration matter:** VoG Integration Plan

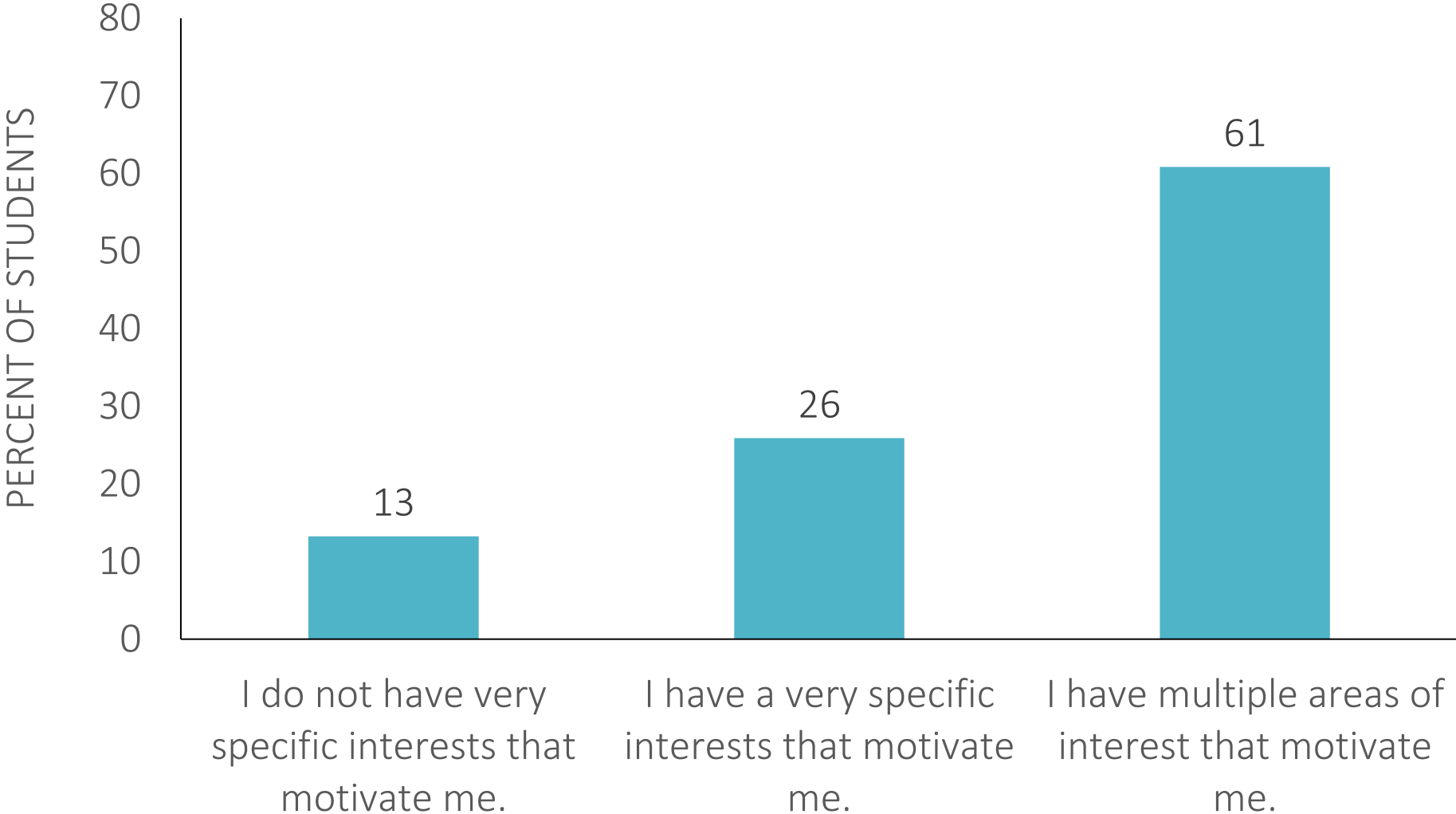
“Positive Experience” by Grade Level




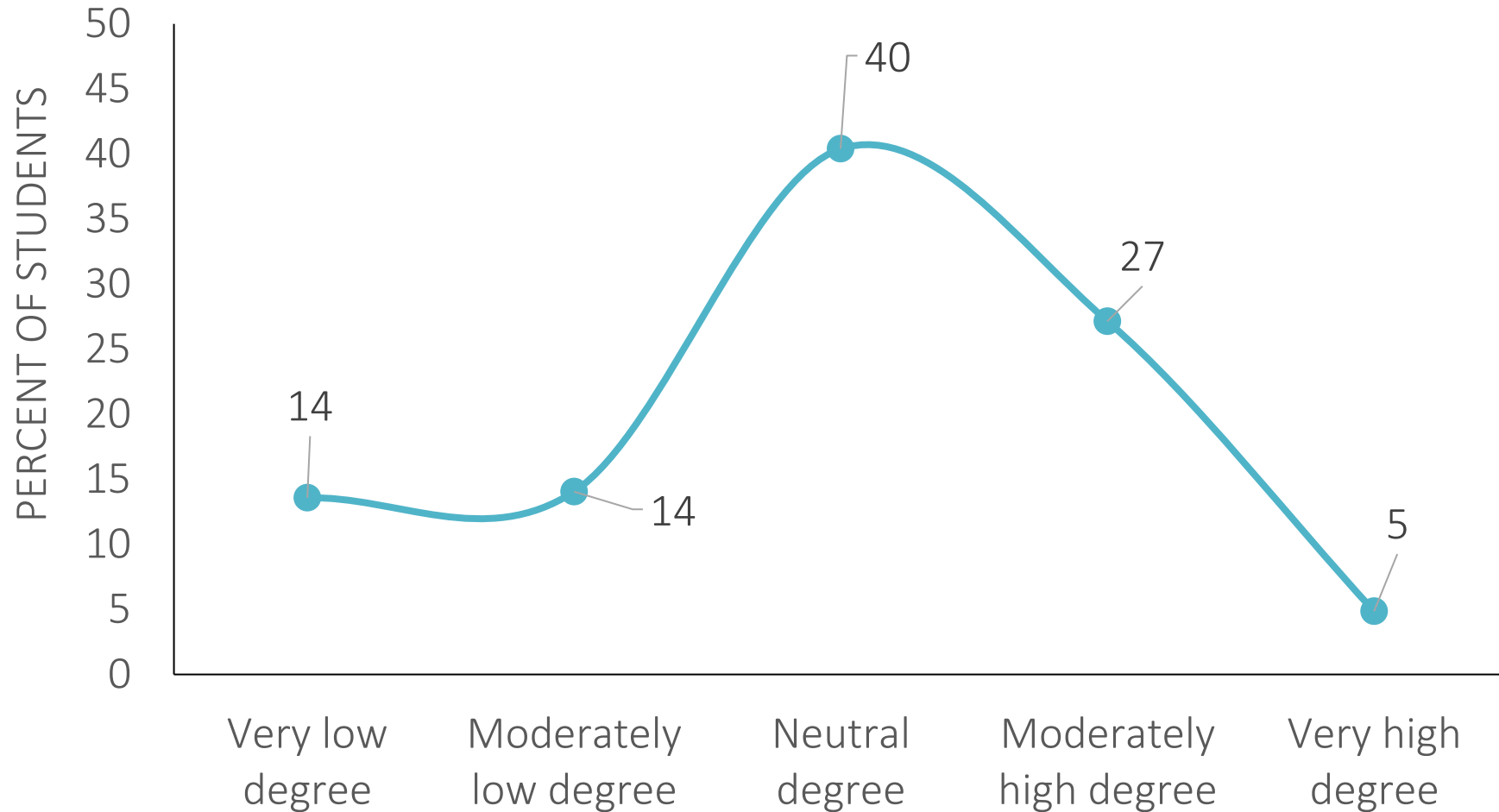
“Negative Experience” by Grade Level




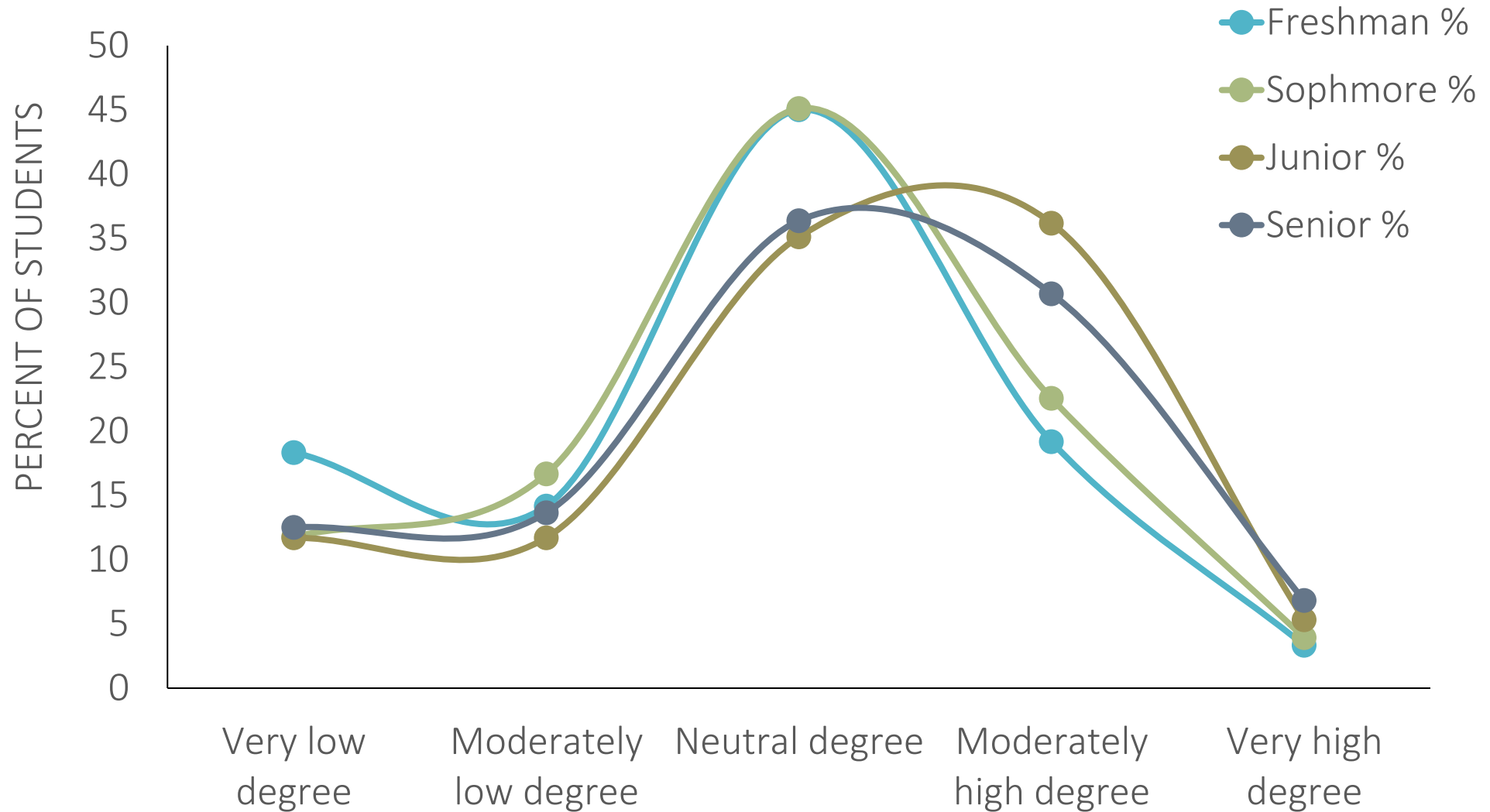
4. Which of the following best describes YOU and YOUR INTERESTS. These interests DO NOT need to be necessarily school-related; they can be interests from outside ORHS. *



6. Consider your answer from #5 (above). To what degree has your ORHS experience helped you understand the topic/idea/issue/concept(s) more fully? * 



6. Consider your answer from #5 (above). To what degree has your ORHS experience helped you understand the topic/idea/issue/concept(s) more fully? * 



Next steps, next year...

1. Offering a 1 credit independent study where students will...
 - a. Participate in a **Senior Capstone Seminar (based on an initial framework I've developed)**
 - b. Help refine and further develop the Senior Capstone Seminar framework
2. Help to facilitate the development of a **VoG Integration Plan** for ORHS

By June 3, 2022, a VoG Integration Plan will be developed for ORHS. The Plan...

- a. Will be **developed using a collaborative process** that includes all stakeholders, including administration, faculty, staff and students.
- b. Will **outline structural and strategic steps** that will lead to meaningful integration of VoG into ORHS programming.
- c. Will be **consistent with the ORCSD mission and vision** (including NEASC standards - see Standard 2.1 below*).

Oyster River Cooperative School District

Nomination Form

#of Resumes Received: 19

Name:	Rebecca Noe
Date:	June 9, 2021
Position:	Principal
School for Position	<input type="checkbox"/> MW <input type="checkbox"/> MOH <input type="checkbox"/> MS <input checked="" type="checkbox"/> HS
Person Replacing:	Suzanne Filippone
Budgeted Amount:	\$130,641
Recommended Step/Salary:	\$130,000
Interviewed By:	Dr. James Morse, Suzanne Filippone, Mike McCann, Josh Olstad and 16 committee members
# Interviewed:	4
Education:	Southern NH University - Educational Leadership - Doctorate 8/2022 (expected) Florida Gulf Coast University - English - May 2003
Certification:	NH Administrator - Principal - June 2023 NH English Teacher June 2023
Related Experience:	Bedford High School -Asst. Principal 2016-2021 Pinkerton Academy - English Teacher 2005-2016 Manchester School of Technology - English Teacher 2012-2015
Comments:	Please see attached.
Date: <u>06/09/21</u>	Authorized Signature: <u>Dr. James C. Morse, Sr.</u>

REQUIRED Attachments:
<input checked="" type="checkbox"/> Resume <input checked="" type="checkbox"/> 3 Letters of Recommendation <input checked="" type="checkbox"/> Copy of Certification

Board Members,

It is my distinct pleasure to nominate to you Rebecca Noe as the next principal of Oyster River High School.

The Process:

1. Four qualified candidates were chosen from an applicant pool of nineteen.
2. Rebecca was first interviewed by a select group of parents, teachers, students, Board members and administrators via Teams.
3. She was chosen as one of two candidates to visit ORHS and meet the student, staff, and administrators.
4. A sub-group of the interview team visited the high schools of the two finalists and talked to parents, students, staff, and administrators. The team visited Rebecca at her current assignment at Bedford High School.

Rebecca Noe's Academic Background

Rebecca has been the Assistant Principal at Bedford High School for the last 5 years and was an English teacher at Pinkerton Academy for 11 years prior. As a teacher she was a team leader for the Humanities. As Assistant Principal she has been the administrator in charge of supporting the arts, supervision for 750 students, emergency planning, co-curricular planning as well as graduation. Rebecca has also been involved with their work around Diversity and Anti-Racism.

Her academic background includes an English Degree from Florida Gulf Coast University, a Masters in Educational Leadership from Southern New Hampshire University and is currently working on her doctorate in Educational Leadership for Southern New Hampshire University.

References and insights gained during the visit to Bedford High School.

When I called her supervising principal, he interrupted me before I could complete my first question to share "...just two words: and they were, "Outstanding, Outstanding!" He closed with, "She is more than ready to be a principal and you'd be crazy not to hire her."

Corey Parker, former AD at ORHS, and now AD and Dean of Wellness at Bedford HS, when asked by me, "Corey, you know both high schools from experience, is Rebecca ready to lead ORHS?" Corey responded, "absolutely! She is incredibly smart, dedicated, is student centered and the staff love her, you cannot go wrong choosing her."

The parents and the students were equally enthusiastic. The student committee has three seniors who had just graduated, but who came back so they could be part of the process. They shared, "We are glad we just graduated because we would miss her terribly and we believe she is ready to be a principal but feel bad for the underclassmen." The parents said she brought stability to the arts program, especially the Music and Drama programs.

In addition to her doctorate work, she is training for a triathlon and has qualified for the Boston marathon three times.

Finally, it is hard to express my enthusiasm for Rebecca's nomination, but I do so without qualification.

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: School Board
FROM: Dr. Jim Morse
DATE: June 10, 2021
RE: Redirection of Funds for Air Conditioning

Given the recent heat wave in which I thought it prudent to go remote, it caused me to reflect on the timeline for air conditioning the high school. Jim Rozycki monitored room temperatures for me Monday and Tuesday, where empty classrooms at the middle and high schools reached temperatures over 90 degrees. Had those classrooms been occupied, the room temperatures would have been higher. Overall, I believe the decision to have grades 5 -12 remote was a good use of the remote technology we've mastered during the pandemic.

Hot spring and fall days are occurring more frequently, so I asked Jim to contact the HVAC vendor we used at the high school last year to provide air conditioning to the 2nd floor core to see what their availability might be, and what the estimated cost would be to provide air conditioning for the 2nd floor of the Science wing, and the 2nd and 3rd floor of the tower. Jim is in the process of collecting that information.

I am suggesting we release the \$100,000 for fall PPE, redirect the \$180,000 funds for a new air handler at Moharimet, and redirect the \$50,000 set aside for flooring. In the future we will investigate adding air conditioning to the cafeteria, multi-purpose rooms and first floor classrooms for the high school.

The new middle school is designed to provide both heating and cooling when it opens in March 2022 so the middle school will not be an issue in future years.

Given that both elementary schools are single story, no classroom reached the 90-degree temperature, but they were still very uncomfortable, so we should investigate air conditioning in those schools in future years.

Finance Committee Meeting - June 9, 2021

Audit

The annual audit examines the districts internal accounting controls and provides an assessment of the district's financial health. This years audit found no areas of deficiency and found the district in a good financial position. Rather than having the accountant present the findings at a Board meeting, the Finance Committee felt it was more efficient to provide the audit's management letter and have Sue answer any questions.

Budget Process

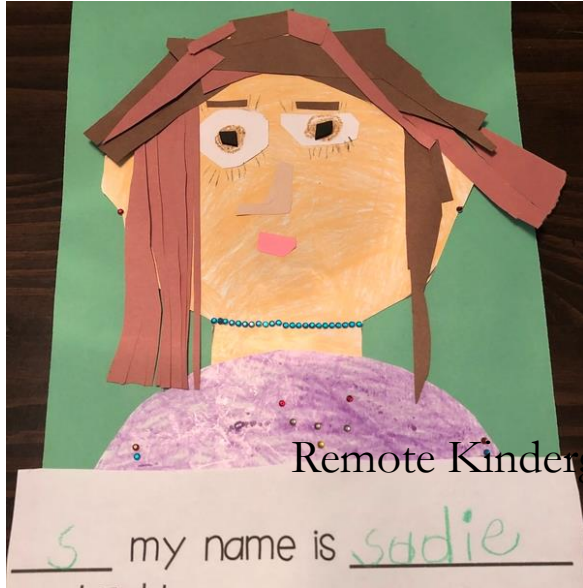
The pandemic tested our assumptions and forced us to evolve. This summer the administrative team will review the strategic plan and provide an update to the Board in August. This should provide a foundation to help develop the Board's goals. In mid-September, Sue will have the guaranteed maximum insurance rate and payroll and will be able to provide budget driver estimates. This will help us refine our budget goal. In the beginning of October, departments will meet and finalize their proposals for the annual budget meeting. Budget books will be distributed before the meeting.

November has traditionally been the most challenging of the budget process. State adequacy funding estimates are release mid-month and have a significant impact on tax projections. This year the projections will be released on a Monday. The Finance Committee will meet Tuesday and provide a report the next day at the November 17th Board Meeting. The Board will then have an opportunity for discussion at the workshop the next day. Crazy week, but the hope is that this provides all board members an opportunity to help craft the final budget.

Air Conditioning

Classroom climate control at the the high school was a major issue this week. Classes went remote for 2 days due to high heat and humidity. These have been long standing issues that are likely to get worse. Jim Rozycki presented a possible solution. 330,000 in the 21-22 budget that was slated for air handling units at Moharimet, PPE, and flooring could be reallocated to put mini split units in high school classrooms. The hope is that the units could be installed in August or September.

Allan Howland
Committee Chair



Remote Kindergarten



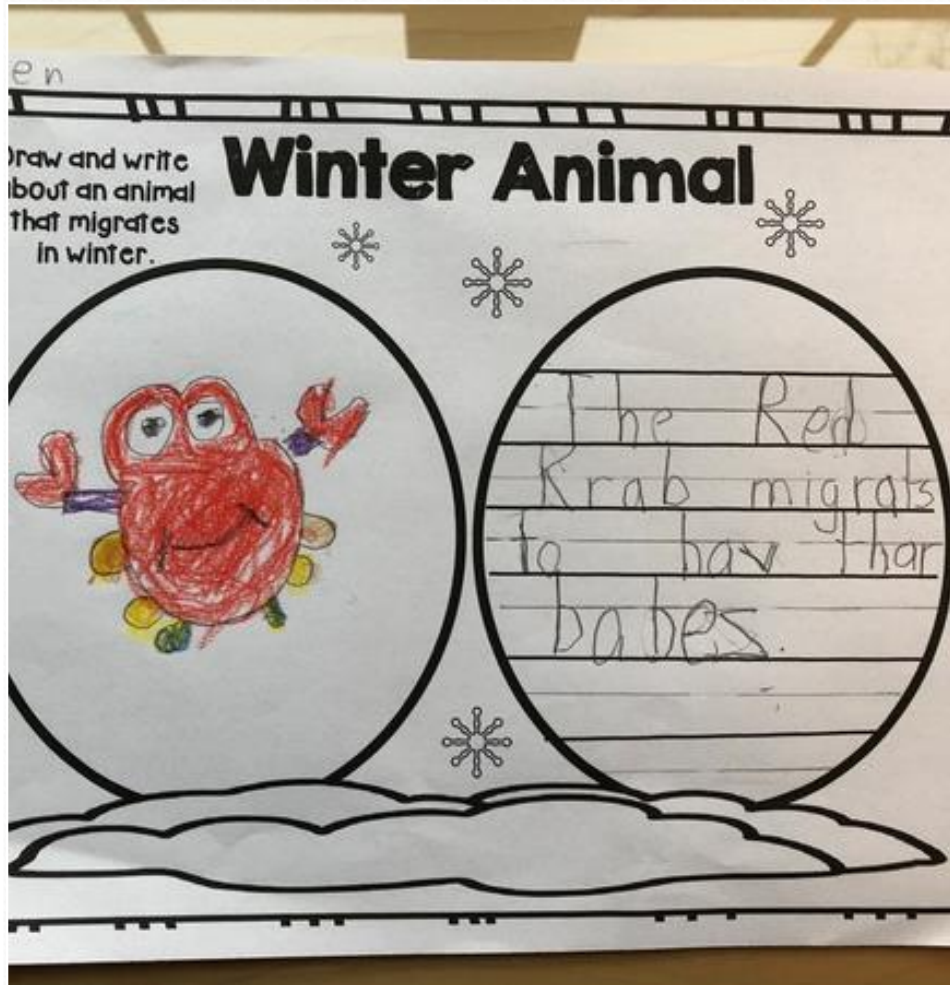
Remote Kindergarten - September

October

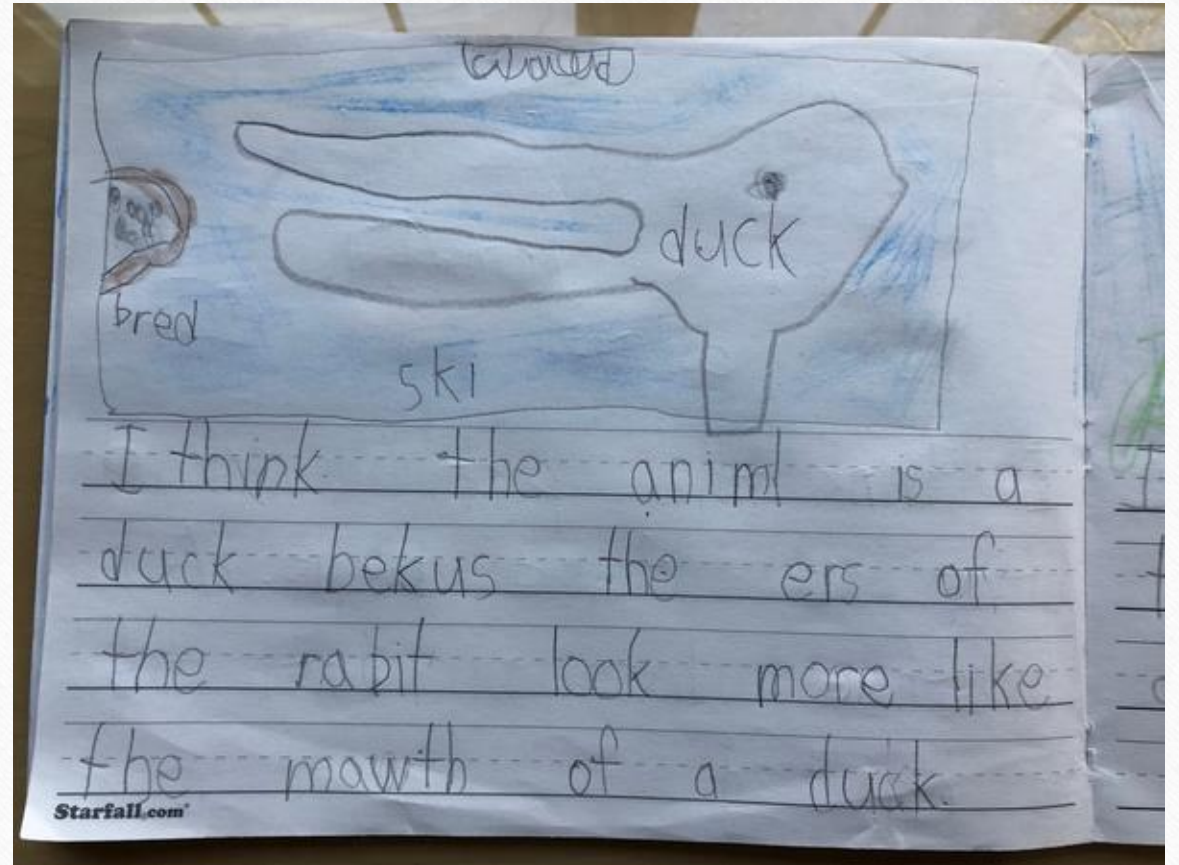
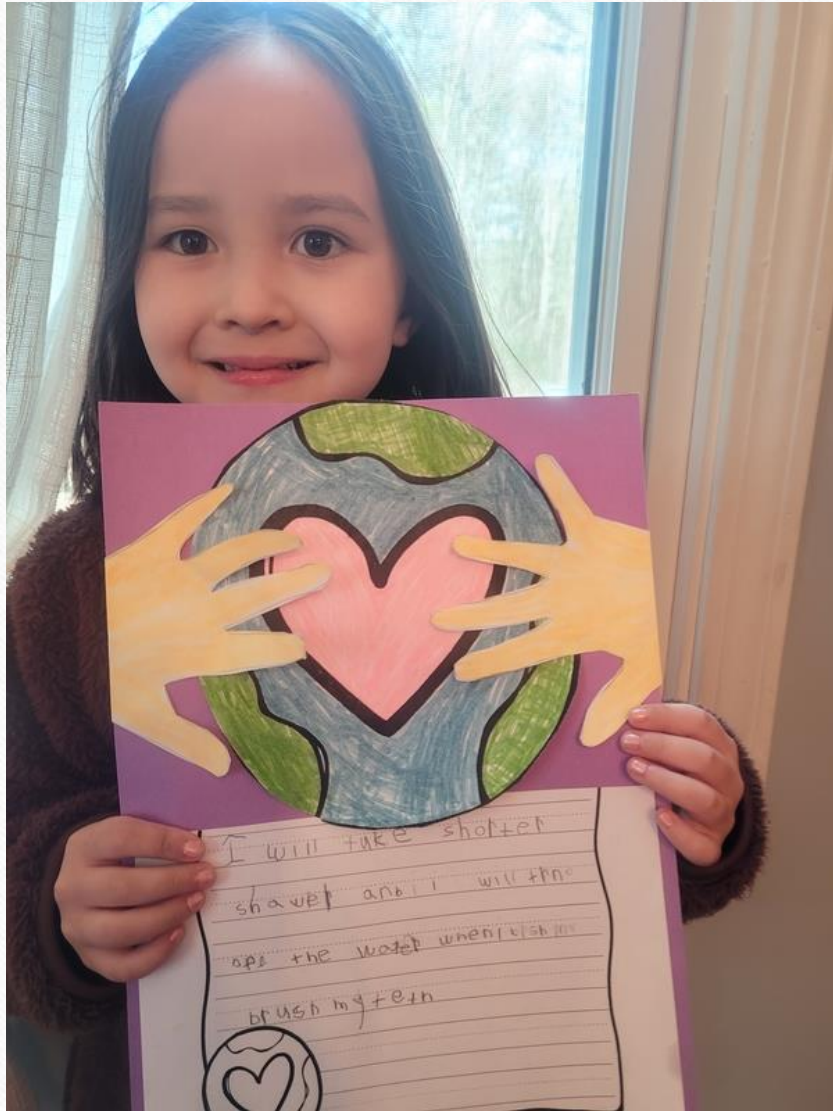




November/December

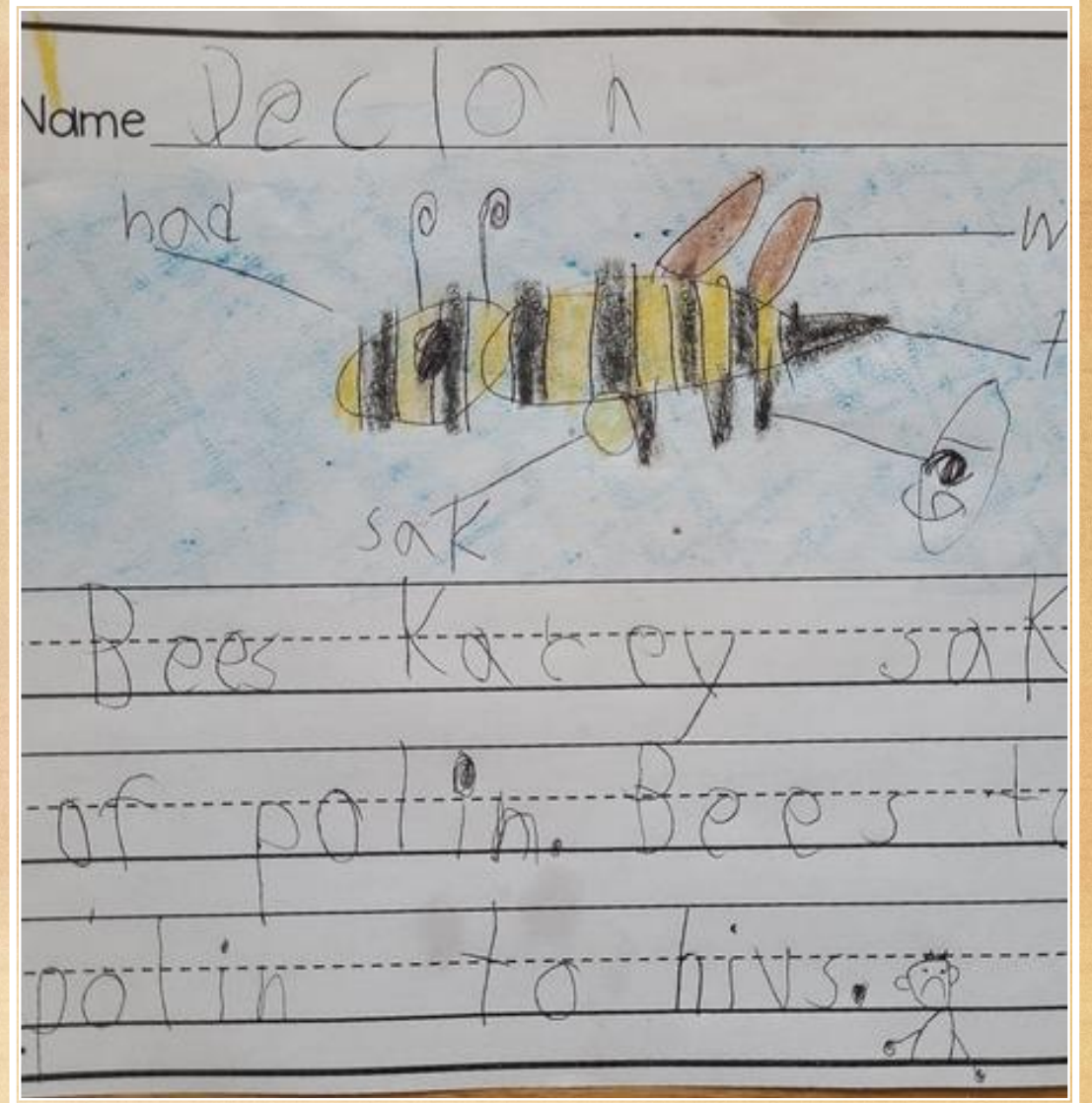


January / February



March / April

May/June















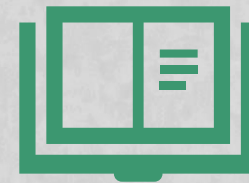
Reading . . .



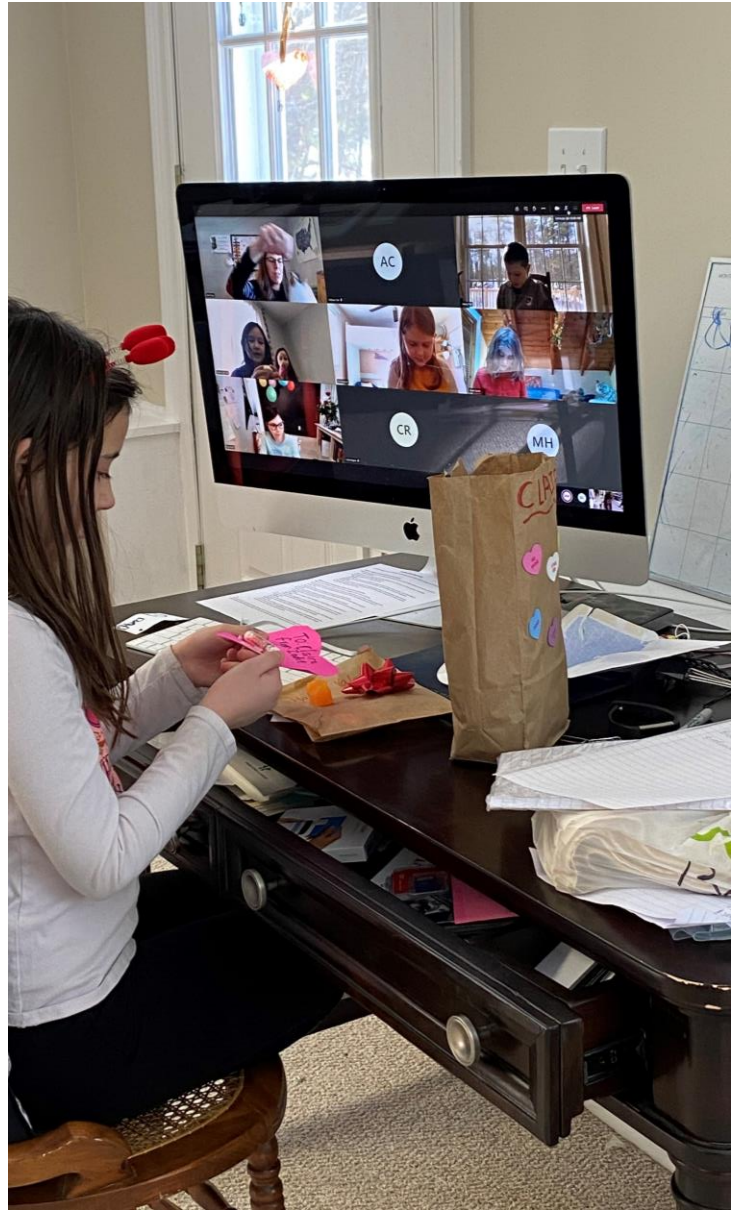
50% of students are reading at grade level



37.5 % of students are reading above grade level



Students read 1,272 books



Oyster River Cooperative School District

Nomination Form

#of Resumes Received: 50

Name:	Cameron DeBrusk
Date:	06/9/2021
Position:	Social Studies Teacher
Person Replacing:	Mark Nichols
Budgeted Amount:	MA/Step 6 \$56,818
Recommended Step/Salary:	MA/Step 4 \$52,059
Interviewed By:	Jay Richard, Jen Snow, Val Wolfson, Dave Montgomery, Bill Sullivan
# Interviewed:	4
Education:	New York University Steinhardt - Masters of Art in Education University of Connecticut, Storrs, CT - Bachelors of Arts in History
Certification:	Grade 5 - 12 History
HQT Status	
Related Experience:	Pioneer Charter School of Science I Lower School, Everett, MA - 7& 8 Grade Social Studies Teacher 2018 - Present
Comments:	Cameron had excellent references and has a strong work ethic. Additionally, he has a diverse background with clubs with middle school experience.. He will be a great addition to the middle school staff.
Date: <u>06/09/21</u>	Authorized Signature: <u>Jay Richard</u>


REQUIRED Attachments:
 Resume 3 Letters of Recommendation Copy of Certification

Revised 5/7/09, 9/12/11 to include HQT Status, 7/17/15

Oyster River Cooperative School District

Nomination Form

#of Resumes Received: 3

Name:	Cindy Yu
Date:	6/9/2021
Position:	Chinese Teacher
Person Replacing:	Confucius Institute Position
Budgeted Amount:	
Recommended Step/Salary:	BA/Step 2 \$43,864
Interviewed By:	Suzanne Filippone, Jay Richard, Candace French, Leslie Ayers, Barbara Milliken
# Interviewed:	2
Education:	Wellesley College, Massachusetts BA in Chinese Language & Culture, minor in education Teacher Certificate Program completed
Certification:	World Languages - Chinese
HQT Status	
Related Experience:	Westwood High School - Westwood, MA 02090 - Mandarin Teacher 8/2020-present
Comments:	Classroom experience in a public high school.
Date: <u>06/09/21</u>	Authorized Signature: 

REQUIRED Attachments:

Resume 1 Letter of Recommendation Copy of Certification

Policies for
 First/Second Read/Adoption/Deletion
**SB Meeting of
 June 16, 2021**

Title	Code
Policies for First Read	
Naming of Facilities & Procedure	FF & R
Staff Health	GBGA
Professional Staff Hiring	GCF
Policies for Second Read/Adoption - Unanimous Consent	
Policies for Deletion/Replacement	
Policies in Process	
Distance Education	IMBA
Policy Development System/Policy Adoption/Policy Review and Evaluation	BGA/BGB/BGC

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: FF
Reviewed by Policy Committee: 2/4/14 School Board First Read: March 5, 2014 School Board Second Read/Adoption: April 2, 2014 Policy Committee Review: September 10, 2020 School Board First Read: September 16, 2020 School Board Second Read/Adoption: October 7, 2020 Policy Committee Review: May 13, 2021 & June 10, 2021 School Board First Read: June 16, 2021	Page 1 of 1 Category: Optional

NAMING OF FACILITIES

District Buildings/Facilities:

In the naming of Oyster River Cooperative School District buildings/facilities, the board ~~will~~ [may](#) receive a recommendation from the superintendent, [and the school Board may initiate its own recommendation](#). The ~~source of funding will be a consideration and the~~ School Board will have final approval.

[Cross Reference: FF-R – Naming of Facility Procedure](#)

NAMING OF FACILITIES - Procedure

Oyster River Cooperative School District criteria for Naming of Facilities includes:

1. A connection between the recommendation and what is being named.
2. The recommendation speaks to the contribution.
3. ~~The recommendation could be a person who works for the district or a person who has contributed to the betterment of the district.~~

Cross Reference:

Policy FF- Naming of Facilities

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GBGA
Date of Adoption: June 30, 1993 Code and Title Change-Adopted School Board: May 2, 2012 Policy Committee Review: June 8, 2016 School Board First Read: June 15, 2016 School Board Second Read/Adoption: July 13, 2016 Policy Committee Review: June 10, 2021 School Board First Read: June 16, 2021	Previously: GBE Page 1 of 1 Category: Recommended

STAFF HEALTH

All Oyster River Cooperative school personnel shall be required to submit a pre-employment medical examination by a licensed physician, [physicians assistants, and nurse practitioners](#), with a written recommendation indicating that the individual is medically capable of performing his/her designated assignments within thirty (30) days of such employment. If the results are not received by the 30th day of employment, the employee may be subject to suspension without pay until the results are received.

In addition, prior to employing any person as a school bus operator, a certificate shall be required setting forth the results of a D.O.T. physical examination conducted within thirty (30) days of such employment, and a like certificate shall be required each year thereafter.

[Cross Reference: EEAEA – CDL School Bus Certified Driver](#)

Legal Reference: [NH RSA 1971](#)
[RSA: 200:36 & 200:37 - Medical Examinations of School Bus Drivers](#)
[RSA: 263:29 – School Bus Driver Certificate](#)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCF
Date of Adoption: April 14, 1981 Previously: GCC Dates of Revision: October 16, 1996; April 7, 1999 Code and Title Change Adopted School Board: May 2, 2012 Review School Board First Read: March 13, 2013 School Board Second Read/Adoption: April 3, 2013 Policy Committee Review: June 10, 2021 School Board First Read: June 16, 2021	Page 1 of 1 Category: Recommended

PROFESSIONAL STAFF HIRING

In accordance with RSA 189:39, the Oyster River Cooperative School District Superintendent will present to the Board a listing of teacher nominations for the coming school year. Such presentation will occur on or before April 15th of each school year. The Board shall ~~then elect teachers to be employed~~ [have the final approval to employ teachers and administrators](#) in the District for the coming school year.

The Superintendent will establish guidelines to ensure that state certification, educational credentials, past employment history, and references are validated; and that a criminal records check is completed. Falsification of any information on the application or in the interview process will be grounds for termination.

Legal Reference: NH RSA 189:39
 NH Code of Administrative Rules ED 302.02

Cross Reference: GCF-R Professional Staff Hiring Procedure